

## **WAVERLEY COMMUNITY COUNCIL**

**Venue:** The meeting will be held remotely via a virtual meeting platform.      **Date:** Wednesday, 20th May, 2020  
**Time:** 7.00 p.m.

### **A G E N D A**

1. Agenda 20 May (Pages 1 - 2)

**Waverley Community Council  
Annual Meeting**

This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public

**You are invited to the Annual Meeting of Waverley Community Council which will be held virtually on Wednesday 20 May at 7pm for the purpose of transacting the following business.**

**AGENDA**

	<b>Item</b>
1.	<b>Election of Chair of the Community Council:</b> (a) To elect a Chair for the 2020/21 municipal year (b) Chair to sign the Declaration of Acceptance of Office
2.	<b>Approval of Minutes</b> (a) To approve the minutes of the meeting held on Friday 10 May 2019
3.	<b>Election of Vice-Chair of the Community Council:</b> (a) To elect a Vice-Chair of the Community Council for the 2020/21 municipal year (b) Chair and Vice-Chair to sign the Declaration of Acceptance of Office
4.	<b>Apologies and Reasons for Absence:</b> (a) To receive apologies for absence (b) To approve any reasons for absence presented to the Council
5.	<b>Confidential Items</b> (a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
6.	<b>Declaration of Disclosable Pecuniary and Other Interests:</b> (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests (b) To receive and decide upon requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
	<b>Public Comments and Questions</b> <b>A period of 15 minutes will be set aside for comments or questions from members of the public</b>
7.	<b>Review of delegation arrangements to committees:</b> a) To re-appoint the Council's Policy Creation Committee b) To re-appoint the Planning Committee c) to re-appoint Staffing Committee
8.	<b>Committees of the Council:</b> (a) To consider the creation of any new committees
9.	<b>Representatives on Outside Bodies:</b> (a) To appoint a representative to Yorkshire Local Councils Associations (b) To consider representation on other Outside Bodies if appropriate
10.	<b>Annual Parish Meeting:</b> (a) To discuss the legal situation regarding the 2020 Annual Parish Meeting
11.	<b>Community Council Communication:</b> a) Review effectiveness of various channels of communication - Monthly E-bulletin, website, Facebook page

12.	<p><b>Finance Matters:</b></p> <ul style="list-style-type: none"> <li>a) Update on overall accounts from 2019/2020</li> <li>b) To re-appoint two Councillors to act as Internal Auditors for the Council</li> <li>c) Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972</li> </ul>
13.	<p><b>Review of important documents</b></p> <ul style="list-style-type: none"> <li>a) Review of Asset Register</li> <li>b) Review of Insurance cover</li> </ul>
14.	<p><b>Review of policies and any amendments needed</b></p> <ul style="list-style-type: none"> <li>a) Standing Orders</li> <li>b) Remote Standing Orders</li> <li>c) Financial Regulations</li> <li>d) Complaints Procedure</li> <li>e) Equality Policy</li> <li>f) General Privacy Policy</li> <li>g) Publication Scheme</li> </ul>
15.	<p><b>Review external key local stakeholders</b></p> <ul style="list-style-type: none"> <li>a) To review key local stakeholder organisations WCC regularly engages with <ul style="list-style-type: none"> <li>i. Harworth Estates</li> <li>ii. Waverley Residents Association</li> <li>iii. Well Rotherham</li> <li>iv. RMBC – Bob Walsh, Nigel Simpson, Lisa Brooks</li> <li>v. The Land Trust</li> <li>vi. AMP Occupiers Forum</li> <li>vii. Police engagement</li> <li>viii. Public transport / SYPTE</li> </ul> </li> </ul>
16.	<p><b>Agenda Items for the Next Meeting:</b></p> <ul style="list-style-type: none"> <li>a) To agree items for inclusion on the agenda for 2021</li> </ul>

Rachel Graham  
Clerk to the Council  
15 May 2020